#### INTLINGO Holdings Limited 國際語文控股有限公司 www.intLingogroup.com



# STRONG LANGUAGE EXPERTISE IN INVESTMENT BANKING

Our investment banking translation services, supported by seasoned multilingual professionals who are well-versed in the investment industry, help you localise your messages to reach a wider audience across markets and countries/ regions to facilitate transactions and grow your business presence.

## **OUR SERVICES**

#### MULTILINGUAL TRANSLATION & LOCALISATION

Translation and localisation of a wide range of financial documentation such as investment research reports, fund regulations,

etc. into 70+ languages

#### MULTILINGUAL EDITING

Language polishing to fix problem sentences for better clarity and readability of your writing, allowing you to communicate your ideas more effectively

## COPYWRITING & COPYEDITING

Customised content creation to help you deliver on your goals, whether they are used to promote your corporate image or introduce your products and services

#### ONE-STOP COMMUNICATION SOLUTIONS\*

24/7 one-stop financial communication solutions covering translation, editing, transcription, interpretation, desktop publishing, etc.

\*Our experienced Customer Services Team will serve as the point of contact for clients, helping coordinate all production processes, including translation, editing, typesetting, design, regulatory filing, distribution, printing, etc.

## **OUR CAPACITY**

#### 20+ years of solid translation

experience serving Fortune 500 companies, major banks, financial institutions and listed companies

Capable of translating 5+ million words a month for English-Chinese language pairs and 500,000+ words a month for multilingual languages 200+ in-house translators in Hong Kong and first-tier cities in China to provide 24/7 services

100+ native Chinese and English linguists and other multilingual specialists with in-depth knowledge of financial markets and investment products 700+ multilingual professionals in different time zones to support 70+ language pairs

Use of a variety of cutting-edge technologies to align our translation or writing with your own corporate writing practices

## **CASE STUDIES**

#### How INTLINGO managed to meet tight deadlines?

CASE	We were asked by a financial institution to deliver translation for 500-word daily bulletin at 09:30 am after receiving the source file at 08:00 am
CHALLENGE	The job involved time-sensitive content that needed to be delivered on time. To meet the client's expectation, we had to: • Arrange sufficient linguists in advance for this early-morning task • Finish translation and editing in a short time without comprising quality • Quickly locate relevant references to ensure accuracy
SOLUTION	<ul> <li>Our project team carefully prepared for the task the day before and set up the following arrangement to ensure a smooth process:</li> <li>A team of experienced translators and editors with a financial background to standby in the morning</li> <li>Clear division of labour among our linguists to maximise efficiency</li> <li>Use of our financial translation database that has over one million segments to save time researching</li> </ul>
ουτςομε	The client was satisfied with the service quality and arrangement. Given our full commitment in achieving the goal, the project turned out to be a regular assignment, and a long-term cooperation was developed with the client.

# How INTLINGO worked on several language pairs at the same time?

CASE	An investment bank requested us to provide localisation and desktop publishing services for its guidebook from English into other six languages
CHALLENGE	<ul> <li>The project required different parties working in different time zones.</li> <li>The most challenging parts of the task were:</li> <li>Deal with six language pairs at the same time, and our native speaking linguists and editors were from around the world</li> <li>Overcome the language barriers for our desktop publishing specialists, the majority of whom are native Chinese speakers</li> </ul>
SOLUTION	<ul> <li>Our one-stop communication solution is designed to cope with the above challenges. Leveraging our strengths in the following areas, we managed to finish the project on time:</li> <li>24/7 language services coordinated by our project managers who worked on shift</li> <li>An international network of reliable native-speaking linguists with expertise in investments and finance</li> <li>Dedication to going extra miles beyond the typical working procedure by arranging for a final round of proofreading of the output by native linguists to ensure texts, graphs and charts were placed correctly</li> </ul>
ουτςομε	The guidebook was localised into six languages by taking cultural preferences into account, and delivered to the client on time. The client was satisfied with our work

#### ACCREDITED MEMBERSHIP & QUALIFICATION

CASE





### **DOCUMENT TYPES**

CASE 2

Merger & acquisition documents

Private placement memoranda

Fund prospectuses

Fact sheets

Underwriting agreements

Equity research reports

Investor pitch decks

**Presentations**